



Position: Lead Accountant

Reports to: General Manager, Owners

Duties:

- Oversee and prepare financial reports
- Internal controls
- Improve efficiency
- Oversee accounting processes
- Compliance
- Mentoring
- Maximize payroll efficiency through innovative process development
- General Accounting principles

Oversees:

- A/P and A/R

Preferred skills and qualifications:

- Accounting degree or equivalent
- Five or more years' experience as an accounting manager
- Jonas, private club operating systems

Contact:

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